

Financial and Cancellation Policy

Patients Name: _____ Birthdate: _____

1. Payment is due at the time of service

- a. If you sign consent for another adult to accompany your child or for your child to bring themselves to an appointment, please be sure to send payment with them or contact our office regarding payment prior to your child's appointment.

2. Dental Insurance

- a. Insurance often does not cover the full cost of the treatment. We will estimate your insurance coverage and bill your insurance for the treatment on your behalf.
- b. Any copays or coinsurance are due at time of service and will be collected at your child's appointment.
- c. Should your insurance payment differ from the estimate received, the remaining balance is due within 30 days of receiving a statement.
- d. Future appointments will not be scheduled for patients with an outstanding balance on their account until the account is settled.
- e. Accounts not settled after 90 days will be referred to a collection agency.

3. Financial Arrangements

- a. Any questions regarding possible financial arrangements may be directed to our Office Manager.

4. Divorce, Separation & Custody Matters:

- a. We believe that such matters should not enter into a child's dental treatment
- b. The individual accompanying the child, who is requesting the dental treatment, is responsible for the payment of the dental bills. We are not a party to your divorce agreement, you are. We will collect co-pays and deductibles from the accompanying parent.
- c. "Joint Custody" means that each parent has equal access to the child's dental care records. Without a court order, we will not stop either parent from having access to their child's chart, making an appointment or receiving advice.
- d. Subject to a court order to the contrary which has been provided to us, we will not call the absent parent for consent prior to treatment.
- e. We will discuss with the accompanying parent information pertinent to the child's history, present exam and proposed treatment.
- f. We reserve the right to charge an administration fee for copying records should the requests

